**Return to Campus Task Force**

Wednesday, March 11, 2022, 3:00-4:50 p.m.

Meeting Notes

1. **Physical distancing decision**
* Decision-making framework: <https://docs.google.com/document/d/1VCgMrCPjuRmrwAYwKLgnPxgn3zQFfn066z5pF37IR8c/edit?usp=sharing>
	+ Recommendation: *We will maintain distancing requirements as they were approved in the classroom in the return to campus application, but outside of classrooms, in public spaces, we will eliminate the distancing requirement. Continuing to require return to campus applications for spring term courses, events and activities.*
	+ What is missing, what haven’t we considered, what else do we need to know before we make a final recommendation to the Executive Team?
		- Nora shared concerns from faculty, which were added to the Google Doc
		- Discussion around how much information is coming at folks right now – ensuring that the communication isn’t conflicting and that we don’t miss things
		- Agreement to better define terms in the FAQ (contact tracing versus reporting positive cases, for example)
		- Students still on waitlists – some faculty would like to request 0 feet distancing
		- Other ways that people have shared information: people have sent emails to their representatives on the task force, they’ve voiced concerns or written them in chat in other meetings (such as the Chairs and Directors Meeting), faculty have talked in division meetings with their deans
		- Challenging to capture all the views of a given association – range of opinions is wide – space and opportunity has been given for discussion
		- We continue to require return to campus applications for spring term for classes as well as activities and events – may need to adjust the applications to reflect changes in masks and physical distance – those approving applications will need to be consistent and their review with an eye on reducing large group gatherings
		- Discussion around associate faculty representation and voice – Jenn Nickell has stepped away so there isn’t currently an associate faculty representative – David said he will reach out to Mary Jean
		- Discussion around student voice – there have been opportunities through surveys
		- Some constituents have had multiple opportunities in multiple modalities – in the future, we can be better about including all voices in a consistent way
		- Students responding to emails sent, students using the comment form on the RTC website
		- Other constituents – members of the community, CBI, high school partners, others
	+ Discussion on the recommendation / straw poll
		- Stand by the recommendation, but there is work to be done on how it is communicated
		- The idea of saying we are still striving to find a way in our culture to work together, share solutions, highlight things that need to be changed in a delivery mode that helps
		- Support the recommendation, but worried about the language around large gatherings and what that potentially means for graduation
		- **Thumbs up from all for recommendation to go to Executive Team**
		- Emphasize in messaging that due to the pandemic, we may need to pivot
	+ Outstanding questions
		- Vans and distancing – 50% capacity with masks
		- Faculty requesting 0 feet distancing – David said he is not comfortable with that, either 3 feet or 6 feet
		- Communication around field trips
1. **SU/FA 2022**
	* Decision-making framework: <https://docs.google.com/document/d/1VCgMrCPjuRmrwAYwKLgnPxgn3zQFfn066z5pF37IR8c/edit?usp=sharing>
	* Recommendation: *CCC will no longer require a return to campus application for summer and fall courses and activities. This would result in the elimination of all current COVID-19 related restrictions (e.g., masking, physical distancing).*
	* David made updates to the framework while sharing his screen
	* David said that we don’t have to do this for summer, we could wait for fall and use summer to communicate and allow the community to prepare – Dru said that it doesn’t really give time for departments to decide for summer (due April 8)
	* Discussion around contingency plans – David said that InSS may need to create an overall plan template for different kinds of emergency situations for when we cannot hold classes in person or if facilities are damaged
	* Discussion around option for faculty to request a course cap for summer – another support, and could be communicated through scheduling
	* Discussion on the recommendation / straw poll
		+ Feel confident make decision ourselves, but don’t feel comfortable that we’ve communicated with stakeholders and done due diligence – feel urgency, but is making this decision now what is best for the college?
		+ Decision needs to be made because summer schedule is due during spring break and fall schedule is due soon after – policy has been that the RTC application proceeds the schedule – individual departments can and should make decisions around seat load, distance, modality with the support of their deans
		+ Associate faculty may not feel comfortable going to their department chair or dean to voice concerns – if we go forward with this recommendation, could have another session at Chairs and Directors
		+ We are creating new social norms, making decisions with the data we have available to us now, but we can’t plan for all situations – work together to find solutions
		+ David emphasized the data – decision is made on metric that we got from Clackamas Co. Health Dept.
		+ **Thumbs up from all for recommendation to go to Executive Team**
2. **Next steps**
	* Both recommendations discussed today will go forward to Executive Team on Monday, March 14
	* David asked for faculty input regarding some of the parking lot questions – Sarah, Nora, and Mark said they are willing to help – Mark suggested that John (who had to leave the meeting early) also be included – David will look for a time on Monday to have that conversation
	* David will follow up with Mary Jean about having an associate faculty representative on the task force

The next meeting of the Return to Campus Task Force is scheduled for **Friday, March 18, 10:00-10:50 a.m.**